

# Password Tracker Worksheet



## DO'S & DONT'S OF SETTING UP A PASSWORD

Do's	Dont's
✓ Use a combination of upper and lowercase letters, numbers, and special characters	✗ Use easily guessable passwords such as "password" or "123456"
✓ Use a unique password for each account	✗ Use the same password for multiple accounts
✓ Make your password at least 12 characters long	✗ Use short passwords that are easy to guess or crack
✓ Keep your password confidential and avoid sharing it with anyone, including friends and family	✗ Use personal information such as your name, birthdate, or address as part of your password
✓ Use passphrases or a combination of unrelated words to make passwords memorable and secure	✗ Use well-known quotes or song lyrics as passwords that can be easily guessed
✓ Enable two-factor authentication (2FA) whenever possible	✗ Use public computers or unsecured Wi-Fi networks to enter passwords



*Development 360 Academy*  
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**PASSWORD TRACKER**

WEBSITE	USERNAME	PASSWORD

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**BACKUP KEYS SAFEHOUSE**

**2-FACTOR AUTHENTICATION BACKUP KEYS SAFE HOUSE**

USERNAME	
WEBSITE	
KEYS	1) 2) 3) 4)
USERNAME	
WEBSITE	
KEYS	1) 2) 3) 4)